

Important Note:

In case preferred Payment method is '**Check**' please fill-in bank account information following the country nomenclature,

Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Albania	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number</p>
Algeria	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Carte d'identification Fiscale</p>
Argentina	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. AFIP Certification</p>
Australia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. Australia Business Number</p>

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Austria	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> -Company's Tax Registration Certificate</p> <hr/> <p>Bitte laden Sie die erforderlichen Unterlagen in NICHT BEARBEITBAREM Format in Ihrem Novartis-Registrierungsfragebogen/Formular im Ariba Network hoch</p> <p><u>Eines der Bankdokumente zur Validierung</u> a. Brief von der Bank des Lieferanten (bevorzugt) b. Elektronischer Kontoauszug (bevorzugt) c. Briefkopf des Lieferanten d. Rechnungskopie inklusive vollständiger Bankinformationen e. Muster/Ungültiger Scheck</p> <p><u>Steuerdokument</u> - Steuerregistrierungsbescheinigung des Unternehmens</p> <p>Wichtiger Hinweis : Falls die bevorzugte Zahlungsmethode „Scheck“ ist, geben Sie bitte die Bankkontoinformationen gemäss der Ländernomenklatur ein, Bank Schlüssel/ABA Bankleitzahl: 1111111 (7-mal Ziffer 1) Kontonummer: 1234567890</p>
Azerbaijan	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VÖEN / Tax Identification Number</p>

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Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Bahrain	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- VAT Registration Number
Bangladesh	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">a. Tax Identification Number (TIN)
Belarus	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- UNP / Registration Number

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Belgium	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number</p>
Bosnia and Herzegovina	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - PDV / PIB / JIB / JPB / JMB Numer</p>
Brazil	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. CADFOR certificate</p>

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Bulgaria	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number or, - Unified ID Code or, - Personal ID</p>
Cameroon	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number / numéro identifiant unique (NIU)</p>
Canada	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Harmonized Sales Tax (HST) or, - Provincial Sales Tax (PST) No. or, - Quebec Sales Tax (QST) No.</p>
Chile	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. Rol Unico Tributario (RUT)</p>

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Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Bank opening permit b. Electronic Bank Statement (Preferred) c. Supplier from Supplier's Bank d. Letter of bank information issued by the supplier with official seal or financial seal, accurate to the name of the branch.(only for out of procurement scope suppliers) e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Business License b. Letter with vendor's letterhead and signature of authorized representative (For Foreign vendors) c. ID Card (only for individual supplier) <hr/> <p>请在 Ariba 网站内上传所需的支持文件到诺华注册问卷表格中</p> <p>行账户信息所需支持文件（扫描件）</p> <p>提供以下文件中任意一个</p> <ul style="list-style-type: none"> a) 银行开户许可证（优先考虑） b) 电子银行对账单(优先考虑) c) 供应商所在银行提供的银行证明(优先考虑) d) 加盖供应商公章或财务章的银行信息说明函（适用于采购范围外供应商） e) 个人供应商请提供银行卡复印件，签名的或者邮件发送的银行信息函 <p>务信息所需支持文件（扫描件）</p> <p>提供以下文件中任意一个</p> <ul style="list-style-type: none"> a) 营业执照 b) 带有供应商信笺抬头和授权代表签名的信函（适用于外国供应商） c) 身份证(适用于个人供应商)
China	

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Colombia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. Register of Unified Tax (RUT-DIAN) Form</p>
Costa Rica	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. W8 / W9 Form (If Supplier Base in USA) b. Tax Identification Number</p>
Croatia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. Company's Tax Registration Certificate-IOB Document</p>

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Cyprus	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number or, - Tax Identification Code (TIC)</p>
Czech Republic	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> -Certificate of Incorporation (Vypis z obchodniho registru)</p>
Denmark	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number</p>

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Dominican Republic	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. W8 / W9 Form (If Supplier Base in USA) b. RNC Number
Ecuador	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - RUC Number
Egypt	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p>Note: IBAN is mandatory for central bank for Egypt</p> <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - NIT (Número de Identificación Tributaria)

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Ethiopia	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Taxpayer Identification Number / TIN
France	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> -Company's Tax Registration Certificate <hr/> <p>Veillez télécharger les documents en format « non modifiables » requis dans votre formulaire/questionnaire d'inscription à Novartis dans Ariba Network.</p> <p><u>Documents bancaires pour la validation</u></p> <ul style="list-style-type: none"> a. Lettre de la banque du fournisseur (recommandé) b. Relevé bancaire électronique (recommandé) c. Lettre à en-tête du fournisseur d. Copie de la facture contenant les informations bancaires complètes e. Chèque annulé <p><u>Document fiscal</u></p> <ul style="list-style-type: none"> - Certificat de déclaration fiscale de la société <p>Note importante :</p> <p>Si le mode de paiement préféré est le "chèque", veuillez remplir les informations relatives au compte bancaire en suivant la nomenclature du pays, Clé bancaire/ABA Routing Number : 1111111 (7 digits de 1) Numéro de compte : 1234567890</p>

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Finland	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - RS Invoice Numbering or, - VAT Registration Number
Georgia	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Taxpayer Identification Number / TIN
Ghana	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Taxpayer Identification Number

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Greece	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - VAT Registration Number or, - AFM Number
Germany	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> -Company's Tax Registration Certificate <p>Bitte laden Sie die erforderlichen Unterlagen in <u>NICHT BEARBEITBAREM</u> Format in Ihrem Novartis-Registrierungsfragebogen/Formular im Ariba Network hoch</p> <p><u>Eines der Bankdokumente zur Validierung</u></p> <ul style="list-style-type: none"> a. Brief von der Bank des Lieferanten (bevorzugt) b. Elektronischer Kontoauszug (bevorzugt) c. Briefkopf des Lieferanten d. Rechnungskopie inklusive vollständiger Bankinformationen e. Muster/Ungültiger Scheck <p><u>Steuerdokument</u></p> <ul style="list-style-type: none"> - Steuerregistrierungsbescheinigung des Unternehmens <p><u>Wichtiger Hinweis :</u></p> <p>Falls die bevorzugte Zahlungsmethode „Scheck“ ist, geben Sie bitte die Bankkontoinformationen gemäss der Ländernomenklatur ein,</p> <p>Bank Schlüssel/ABA Bankleitzahl: 1111111 (7-mal Ziffer 1)</p> <p>Kontonummer: 1234567890</p>

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Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Guatemala	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. W8 / W9 Form (If Supplier Base in USA) b. Tax Identification Number
Hong Kong	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Proforma Invoices b. Contract c. Bank Confirmation d. Electronic Bank Statement/Debit Form/Void Check e. Letter from supplier f. Blank invoice g. Quotation <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Business Registration Certificate
Hungary	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company Registration Form in PDF format form website https://www.e-Company's Tax Registration Certificatecegjgyzek.hu/

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India	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Containing Supplier Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Pan Card b. GST Form c. MSME, certificate of incorporation <p>Note : Pan declaration is required if the name of the PAN and Cheque copy is different. (Doing business as individual PAN)</p>
Indonesia	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Copy of Bank Passbook <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Nombor Peserta Wajib Pajak (NPWP)
Ireland	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Company Registration Number(CRN)

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Israel	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - VAT Registration Number
Italy	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Fiscal Code <p>Per favore allega come documentazione “NON-EDITABLE” richiesta nel tuo Novartis Registration Questionnaire/Form in Ariba Network</p> <p><u>Uno dei documenti bancari ai fini della validazione</u></p> <ul style="list-style-type: none"> a. Lettera dalla banca del fornitore (Preferita) b. Estratto conto bancario (Preferito) c. Lettera intestata del fornitore d. Copia della fattura contenente le informazioni bancarie complete <p><u>Documenti Fiscali</u></p> <ul style="list-style-type: none"> a. Codice Fiscale

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Ivory Coast	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> -Company's Tax Registration Certificate
Japan	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Invoice Copy Contain Full Banking Information d. Supplier Letter Head <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company's Tax Registration Certificate b. Any other document with tax details <p>Ariba Network 内のフォームに、以下の必要な書類を PDF や写真 (jpeg, Tiff 等-編集不可) をアップロードしてください。</p> <p><u>銀行口座を確認できる証憑を一点ご提出ください</u></p> <p>例：</p> <ul style="list-style-type: none"> a. 銀行が発行した口座証明書（推奨） b. 通帳またはカードのコピー c. 銀行情報が含まれている請求書のコピー d. 社信 <p>税情報</p> <ul style="list-style-type: none"> a) 国税庁法人番号公表サイトの御社ページ画面（推奨） b) その記載書類

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Jordan	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number</p>
Kazakhstan	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - BIN / INN / IIN Number</p>
Kenya	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - PIN number</p>

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Kuwait	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number (TIN)</p>
Latvia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number</p>
Lebanon	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - MOF / TIN / CRN</p>

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Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Macedonia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> -Company's Tax Registration Certificate</p>
Malaysia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. Official government issue certificate to verify tax details. (eg: SSM)</p>
Malta	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number</p>

Important Note:

In case preferred Payment method is 'Check' please fill-in bank account information following the country nomenclature,

Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Mexico	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) <ul style="list-style-type: none"> i. Must be signed ii. Name of the Beneficiary iii. Indicate Interbank Clabe iv. Type of Account b. Electronic Bank Statement (Preferred) <ul style="list-style-type: none"> i. Indicate the Interbank CLABE c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Registro Federal de Contribuyentes (RFC) form b. W8 / W9 form (If Supplier Base in USA) c. RFC (Registeo Federal de Contribuyentes) -Company's Tax Registration Certificate For Individuals, the RFC must contain the CURP
Montenegro	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Tax Identification Number / PIB / JMBG
Morocco	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Fiscal Identification (IF) b. Common Company Fiscal Identification (ICE) c. Commercial Registration Number (RC)

Important Note:

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Myanmar	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number</p>
Netherlands	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number</p>
New Zealand	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - NZBN Number</p>
Nigeria	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number / VAT Registration Number</p>

Important Note:

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Norway	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> -Tax Number</p>
Oman	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number (TIN) or CR # or VAT reg.no</p>
Pakistan	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Tax Identification Number (CNIC)</p>

Important Note:

In case preferred Payment method is 'Check' please fill-in bank account information following the country nomenclature,

Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Panama	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. W8 / W9 Form b. RUC (Registro Único de Contribuyente)
Peru	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. CMP Certificate / ID-DNI and CV b. RUC-SUNAT form
Philippines	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company Registration Certificate (BIR 2303) b. SEC, Financial Statements (if applicable) c. Sample of Official Receipt

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Poland	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Krajowy Rejestr Sądowy (KRS) Number
Portugal	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check f. IBAN Document g. RIB Document <p><u>Tax Document</u></p> <ul style="list-style-type: none"> -Company's Tax Registration Certificate <hr/> <p>Por favor carregar "NON-EDITABLE" a documentação necessária no seu Questionário/Formulário de Registo Novartis dentro da Rede Ariba</p> <p><u>Comprovantes bancários válidos</u></p> <ul style="list-style-type: none"> a. Atestado de titularidade enviada pelo banco (Preferido) b. Demonstrativo eletrônico do banco (Preferido) c. Carta assinada pelo fornecedor d. Nota com dados bancários completo e. Folha de cheque f. Documento IBAN g. Documento RIB <p><u>Documento fiscal</u></p> <ul style="list-style-type: none"> - Certificado de validação da situação cadastral <p>Nota importante:</p> <p>Caso o método de pagamento preferido seja 'Cheque' por favor preencha a informação da conta bancária seguindo a nomenclatura do país,</p> <p>Chave bancária/ABA número de rastreio: 1111111 (7 dígitos de 1)</p> <p>Numero da conta: 1234567890</p>

Important Note:

In case preferred Payment method is '**Check**' please fill-in bank account information following the country nomenclature,

Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Puerto Rico	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. W8 / W9 Form (If Supplier Base in USA) b. Tax Identification Number
Qatar	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Tax Identification Number (TIN) or CRN or VAT ID
Romania	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. CUI (Cod Unic de Inregistrare - Unique Registration Code) OR b. CIF (Cod de Inregistrare Fiscala - Tax Registration Code)

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Russian Federation	<p><u>One of the Bank Documents for Validation</u></p> <p>a. Electronic bank statement (Preferred), or b. Supplier letter head (Preferred), or c. Letter from supplier's bank (Preferred), or d. Invoice copy contains supplier full banking information, or e. Contract with supplier, signed from both sides</p> <p><i>Note: all supporting documents should be in noneditable format and indicate Name, INN and KPP numbers of supplier.</i></p> <p><u>Tax Document</u></p> <p>a. Domestic Suppliers -INN certificate or copy of record from the Unified State Register of Legal Entities</p> <p>b. Foreign Supplier and suppliers with TAX1 (begins 999) – Certificate of residence or request to supplier to provide Certificate of residence</p> <hr/> <p>Пожалуйста, загрузите подтверждающие документы в “<u>нерадактируемом формате</u>” к Вашей регистрационной форме в системе Ariba Network</p> <p><u>Один из документов для подтверждения банковских данных</u></p> <p>a. Электронная банковская выписка (Предпочтительно), или b. Карточка реквизитов поставщика (Предпочтительно), или c. Письмо от банка поставщика (Предпочтительно), или d. Копия счета с полными банковскими реквизитами поставщика, или e. Контракт с поставщиком, подписанный с двух сторон</p> <p>Внимание: все подтверждающие документы должны быть в нерадактируемом формате и содержать наименование, ИНН и КПП поставщика.</p> <p><u>Документ для подтверждения налоговых данных</u></p> <p>a. Для Российских поставщиков - Свидетельство (уведомление) о постановке на учет Российской организации в налоговом органе или Выписка ЕГРЮЛ b. Для иностранных поставщиков и поставщиков с ИНН на 999... - Сертификат резидента или запрос на предоставление поставщиком Сертификата резидента</p> <p>Внимание: Если оплата будет производиться по ‘Чеку’, заполните банковские реквизиты следующим образом (не применимо для России):</p> <p>БИК: 1111111 (7 цифр 1) Банковский счет: 1234567890</p>

Important Note:

In case preferred Payment method is 'Check' please fill-in bank account information following the country nomenclature,

Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Saudi Arabia	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- Tax Identification Number
Senegal	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- NINEA Number
Serbia	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Checkf. IBAN Documentg. RIB Document <p><u>Tax Document</u></p> <ul style="list-style-type: none">- JMBG Number or PIB Number

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Singapore	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. The Accounting and Corporate Regulatory Authority (ACRA) Certificate</p>
Slovakia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - VAT Registration Number / DIC Number</p>
Slovenia	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check f. IBAN Document g. RIB Document</p> <p><u>Tax Document</u> - Tax Number</p>

Important Note:

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
South Africa	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - VAT Registration Number or, - Income Tax Registration No
South Korea	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company registration document issued by government authority
Sweden	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Organization Registration Number

Important Note:

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Spain	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company Registration Certificate b. Numero de Identificacion Fiscal (NIF) c. VAT Registration Number <hr/> <p>Por favor rellene la documentación necesaria en el cuestionario/formulario de registro del proveedor en Ariba Network</p> <p><u>Uno de los siguientes documentos bancarios para validación</u></p> <ul style="list-style-type: none"> a. Certificado bancario (preferente) b. Extracto bancario electrónico (preferente) c. Carta con membrete del proveedor d. Copia de factura que contenga la información bancaria completa e. Cheque nulo <p><u>Documento fiscal</u></p> <ul style="list-style-type: none"> a. Certificado de registro de la compañía b. Número de Identificación Fiscal (NIF) c. Número de Registro VAT <p>Nota importante:</p> <p>En caso de que el método de pago preferente sea "Cheque" por favor rellenar la información de la cuenta bancaria siguiendo la nomenclatura del país.</p> <p>Bank Key/ABA Routing Number: 1111111 (7 digits of 1)</p> <p>Account Number: 1234567890</p>

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Switzerland	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u> -Company's Tax Registration Certificate</p> <hr/> <p>Bitte laden Sie die erforderlichen Unterlagen in NICHT BEARBEITBAREM Format in Ihrem Novartis-Registrierungsfragebogen/Formular im Ariba Network hoch</p> <p><u>Eines der Bankdokumente zur Validierung</u></p> <ul style="list-style-type: none"> a. Brief von der Bank des Lieferanten (bevorzugt) b. Elektronischer Kontoauszug (bevorzugt) c. Briefkopf des Lieferanten d. Rechnungskopie inklusive vollständiger Bankinformationen e. Muster/Ungültiger Scheck <p><u>Steuerdokument</u> - Steuerregistrierungsbescheinigung des Unternehmens</p> <p>Wichtiger Hinweis : Falls die bevorzugte Zahlungsmethode „Scheck“ ist, geben Sie bitte die Bankkontoinformationen gemäss der Ländernomenklatur ein, Bank Schlüssel/ABA Bankleitzahl: 1111111 (7-mal Ziffer 1) Kontonummer: 1234567890</p>
Taiwan	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company Registration Document with VAT registration number

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Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Thailand	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company Registration Certificate (PP20)
Tunisia	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> - Tax Registration Number / Matricule Fiscal
Turkey	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none"> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none"> a. Company's Tax Registration Certificate (<i>Vergi Levhasi</i>) b. Authorized signature list (<i>Imza Sirkuleri</i>) c. Commercial Activity Certificate (<i>Faaliyet Belgesi</i>) d. Commercial Registration Notice (from Commercial Registry Journal) (<i>Ticari Kuruluş İlanı</i>)

Important Note:

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Ukraine	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- EDRPOU Number or DRFO Number- NDS Number- INN
United Arab Emirates	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- VAT Registration Number
United Kingdom	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">- VAT Registration Number

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Uruguay	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> - Registro Unico Tributario (RUT)</p>
USA	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. W8/W9 Form (for suppliers that will be used by Novartis US companies)</p> <p>Note: 1. Supplier will receive a link to complete their registration on Supplier Directory (CVM) as additional step of the Supplier Onboarding process. 2. For the US, a W8/W9 Certification will be sent separately and require the attachment of W8/W9</p>
Venezuela	<p><u>One of the Bank Documents for Validation</u> a. Letter from Supplier's Bank (Preferred) b. Electronic Bank Statement (Preferred) c. Supplier Letter Head d. Invoice Copy Contain Full Banking Information e. Void Check</p> <p><u>Tax Document</u> a. W8/W9 Form (If Supplier Base in USA) b. RIF Number</p>

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Bank Key/ABA Routing Number: 1111111 (7 digits of 1)

Account Number: 1234567890

Country	Please upload the required documentation in your Novartis Registration Questionnaire/Form within Ariba Network
Vietnam	<p><u>One of the Bank Documents for Validation</u></p> <ul style="list-style-type: none">a. Letter from Supplier's Bank (Preferred)b. Electronic Bank Statement (Preferred)c. Supplier Letter Headd. Invoice Copy Contain Full Banking Informatione. Void Check <p><u>Tax Document</u></p> <ul style="list-style-type: none">a. Company Registration Certificate